

2027 Redlands Coast Australia Day Awards

Terms and Conditions

Redlands Coast Australia Day Awards program requirements

Council recognises individuals and organisations that have made a significant and positive contribution to the Redlands Coast community through the Australia Day Awards Program.

The Program comprises the following award categories:

Annual awards

- Citizen of the Year
- Organisation of the Year
- Senior Citizen of the Year (65 years and over)
- Young Citizen of the Year (26 years and under)

Discretionary award categories may be offered each year, having regard to evolving community priorities and the quality and merit of nominations received. Categories may include:

- Community Spirit Award

The Assessment Panel may determine which discretionary award categories will be awarded in a particular year and may decide not to award a category where nominations do not meet the required standard of merit.

Assessment criteria

Core criteria

The Assessment Panel will assess nominations against the following core criteria:

Criteria	Weighting
Community contribution – the significance and positive impact of the nominee's contribution to the Redlands Coast community.	50%
Leadership and inspiration – the extent to which the nominee demonstrates leadership, commitment and serves as a positive role model for others.	25%
Excellence and achievement – the nominee's achievements, performance or contribution within their field of endeavour.	25%

Additional considerations

In assessing nominations, the Assessment Panel may consider:

- Leadership, innovation and creativity.
- Community involvement and voluntary service.
- Positive social, cultural, environmental or economic impact.
- The degree of difficulty, adversity overcome or personal sacrifice involved.
- Sustainability and long-term benefits arising from the contribution.
- The nominee's potential for ongoing impact and future contribution to the community.

Merit threshold

The Assessment Panel may determine that a nomination does not meet the standard of merit required for an Australia Day Award. Award categories may be withheld where nominations do not meet the required standard of merit or criteria.

Key dates

The Australia Day Awards Program is conducted annually in accordance with a program schedule approved by the Secretariat. Timeframes may be adjusted from time to time to accommodate operational requirements, Council priorities and other relevant considerations.

Indicative timeframes are:

Activity	Indicative Timeframe
Call for nominations opens	September
Nominations close	October
Eligibility and pre-qualification review	November
Assessment Panel review and evaluation	November
Finalists and winners determined	December
Finalists notified	December
Awards presentation and winner announcement	January

Variation to timeframes

Council may amend program dates, extend nomination periods or adjust assessment timeframes where considered necessary to support the effective administration of the Awards Program. Any significant changes to published dates will be communicated through appropriate channels.

Call for nominations

Council will invite nominations annually for the Redlands Coast Australia Day Awards Program.

Nominations are encouraged from across the Redlands Coast community and may recognise individuals, community groups, organisations, businesses, volunteers and other contributors whose achievements, service or leadership have had a positive impact on the community.

Council is committed to ensuring the nomination process is accessible, transparent and inclusive, and welcomes nominations that reflect the diversity of the Redlands Coast community.

All nominations must be submitted in the approved form and received by the published closing date. Late nominations will not be accepted.

The Secretariat is responsible for administering the nomination process, responding to enquiries and ensuring nominations are managed in accordance with this guideline and relevant privacy requirements.

Nomination pre-requisites

To be eligible for consideration, nominations must meet the following requirements.

Nomination requirements

All nominations must:

- Be submitted through the approved nomination process by the published closing date.
- Relate to an individual, group or organisation that meets the eligibility requirements for the relevant award category.
- Provide sufficient information to enable assessment against the published assessment criteria.

- Include supporting information that clearly demonstrates the nominee's achievements, service or contribution to the community.
- Include the contact details of at least two referees who can verify and comment on the nominee's contribution.
- Include a current photograph of the nominee for program administration and promotion.

Citizen of the Year eligibility

For nominations relating to an individual for Citizen, Senior Citizen and Young Citizen of the Year Award:

- The nominee at the closing date of nominations must be an Australian citizen and:
 - reside within the city
 - clearly demonstrate how they have provided a significant contribution to the city.
- Nominees for the Young Citizen of the Year category must be 26 years of age or younger at the closing date for nominations.
- Nominees for the Senior Citizen of the Year category must be 65 years of age or older at the closing date for nominations.
- Nominees for the Community Spirit Award may reside outside the city, provided they are nominated by a city resident and supported by referees who reside within the city.

Group and organisational eligibility

For nominations relating to a group or organisation:

- The group or organisation must operate within, or demonstrate a significant contribution to, the Redlands Coast community.
- The nomination must clearly identify the impact of the group or organisation on the community.

Ineligible nominations

The following nominations will not be accepted:

- Self-nominations.
- Posthumous nominations.
- Nominations that are incomplete or do not contain sufficient information to support assessment.
- Nominations received after the published closing date.
- Nominations for recipients who have received the same Australia Day Award category within the previous three years.

Consent requirements

Where a nominee is under 18 years of age, written consent from a parent or legal guardian must be provided before the nomination can proceed.

Accuracy of Information

The nominator is responsible for ensuring information provided in a nomination is accurate and complete. Council may seek clarification or additional information during the assessment process; however, Council accepts no responsibility for late, incomplete, inaccurate or misleading information contained within a nomination.

Program administration and ongoing eligibility

The Redlands Coast Australia Day Awards Program is administered in accordance with these Terms and Conditions to ensure a fair, consistent and transparent process.

By submitting or accepting a nomination, nominators and nominees acknowledge that eligibility requirements continue to apply throughout the nomination process and after an award is received. Award recipients are expected to uphold the values of the Australia Day Awards. In exceptional circumstances, an award may be withdrawn if information becomes available that may have affected the original award decision.

Privacy and collection of information

Personal information collected through the nomination and assessment process will only be used for the purpose of administering the Redlands Coast Australia Day Awards Program, including but not limited to assessing nominations, contacting nominators, nominees and referees, coordinating the awards process and managing associated event arrangements.

Personal information will be stored and managed in accordance with Council's information management, privacy and recordkeeping obligations and will only be accessed by authorised persons who require the information to perform their duties.

Individuals may seek access to, or correction of, their personal information in accordance with the Information Privacy Act 2009 and Council's administrative processes.